



Savitribai Phule Pune University
(Formerly University of Pune)
Department of Foreign Languages

Department of Foreign Languages offers Part - Time Courses in 5 languages in the academic year 2018-19

FRENCH, GERMAN, JAPANESE, RUSSIAN AND SPANISH

Courses :

1. Certificate
2. Intensive Certificate
3. Diploma
4. Intensive Diploma
5. Advanced Diploma
6. Special Diploma

Centres:

1. Department of Foreign Languages, Ranade Institute Building, Gopal Krishna Gokhale Path (F.C.Road), Deccan Gymkhana, Pune 411 004.
2. Sevasadan High School, Erandawne, Near Deenanath Hospital, Pune 411004.
3. Ness Wadia College, Pune 411 001.
4. Sevasadan, Kumathekar Road, Pune 30.

N.B. ALL COURSES are NOT offered at ALL CENTRES and in all Languages. Please check SPECIFIC LANGUAGE TABLES for the Courses and Centres for the year 2018-2019.

1. One year Courses:

Duration : from 1st August 2018 to 30th March 2019; 3 days a week, 2 hours per day. Exam.s will take place in April 2019.

2. Intensive Courses

Duration : 4½ Months from 1st August to 10th December 2018 (**One Semester**); 5 days a week, 2 hours per day. Exam.s will take place in December 2018.

Eligibility

- For Beginners' (Certificate / Intensive Certificate) Level : SSC or equivalent
- For Diploma Courses : Certificate / Intensive Certificate Course in the same language or equivalent *
- For Advanced Diploma Courses : Diploma Course / Intensive Diploma in the same language or equivalent*

For Special Diploma Courses : Advanced Diploma / BA in the same language or equivalent *

*** CHECK SPECIFIC LANGUAGE TABLE FOR EQUIVALENT QUALIFICATION.**

Schedule for Admissions

	From	To	Timings
Forms available on the Website	6 / 6 / 2018	3 / 7 / 2018	
Submission of Application Forms along with the challan for Application Fees and relevant enclosures	2, 3, 4 & 5 July 2018		10am to 5 pm
Display of First Merit List	9 / 7 / 2018 by 6 pm		
Submission of challans for Tuition Fees for the First Merit List after the payment in bank	10, 11 & 12 July 2018		10am to 5 pm
Display of Second Merit List	14 / 7 / 2018 by 6 pm		
Submission of challans for Tuition Fees for the Second Merit List after the payment in bank	17 & 18 July 2018		10am to 1 pm
Third Merit List	20 / 7 / 2018 by 6 pm		
Submission of challans for Tuition Fees for the 3rd Merit List after the payment in bank	23 & 24 July 2018		10am to 1 pm

Fee Structure 2018-19 FOR COURSES IN ALL FOREIGN LANGUAGES

1. Application fees for all applicants: Rs 300/-

2. Tuition Fees as below -

Name of course	Duration	Tuition fees (in Rs.) For students			
		From Maharashtra	Domiciles of other Indian states	From SAARC Countries	From Foreign countries
CERTIFICATE	1 Year	4039/-	7489/-	10,739/-	17,239/-
INTENSIVE CERTIFICATE	4 & ½ months	4,689/-	8,789/-	12,689/-	20,489/-
DIPLOMA	1 Year	4,689/-	8,789/-	12,689/-	20,489/-
INTENSIVE DIPLOMA	4 & ½ months	5339/-	10,089/-	14,639/-	23,739/-
ADVANCED DIPLOMA	1 Year	5,989/-	11,389/-	16,589/-	26,989/-
SPECIAL DIPLOMA	1 Year	6,639/-	12,689/-	18,539/-	30,239/-

Language wise Eligibility and Batches

N.B. : AFTER considering the social reservations -

- (i) All the Courses in all the languages have 70% seats for Basic Qualification and 30% for Equivalent qualification. Deviation if any is mentioned under respective languages.
- (ii) 2 seats are reserved for each certificate/Intensive Certificate course for the old SSC (with 11th standard) passed out students (passed before 1975)
- (iii) Please enter the MARKS in figures. Grades alone are not sufficient to prepare the merit list.

JAPANESE LANGUAGE ELIGIBILITY

Certificate Course in Japanese	Basic Qualification : SSC/ CBSC/ ICSE with 10th standard Equivalent Qualification : SSC Old (before 1975) with 11 th standard
Diploma in Japanese	Basic qualification: Certificate course in Japanese from University of Pune. Equivalent Qualification : 75% in JLPT level N5 <u>OR</u> JLPT level N4 pass (Old pattern Sankyuu)
Advanced Diploma in Japanese	Basic Qualification: Diploma in Japanese from University of Pune. Equivalent Qualification : 75% in JLPT level N4 (Old pattern Sankyuu) <u>OR</u> JLPT level N3 pass
Special Diploma in Japanese Translation and Civilization	Basic Qualification : Advanced Diploma in Japanese from University of Pune Equivalent Qualification : 75% in JLPT level N3 (Old pattern Nikyuu) <u>OR</u> JLPT level N2 pass <u>OR</u> JLPT N1 pass

JAPANESE LANGUAGE BATCHES 2018-19					
Batch	Days	Session	Timings	Centre	Capacity
Certificate Course in Japanese (Total : 340 seats)					
J C 1	M - W - F	Evening	6:30 pm - 8:30 pm	FL Dept. Pune 4	50
J C 2	M - W - F	Morning	10:00 am - 12:00am	FL Dept. Pune 4	50
J C 3	M - W - F	Afternoon	4:00 pm - 6:00 pm	FL Dept. Pune 4	50
J C 4	M - W - F	Evening	6:30 pm - 8:30 pm	Seva Sadan School, Pune	45
J C 5	T - Th - S	Evening	6:30 pm - 8:30 pm	FL Dept. Pune 4	50
J C 6	Sat-Sun	Afternoon	1:30 pm - 4:30 pm	FL Dept. Pune 4	50
J C 7	T - Th - S	Evening	6:30 pm - 8:30 pm	Seva Sadan School, Pune	45
Diploma Course in Japanese (Total : 95 seats)					
J D 1	Sat-Sun	Morning	10:00 am -1:00pm	FL Dept. Pune 4	50
J D 2	M - W - F	Evening	6:30 pm - 8:30 pm	Sevasadan School	45
Advanced Diploma in Japanese (Total : 50 seats)					
J A 1	M - W - F	Morning	07:30 am-9:30 am	FL Dept. Pune 4	50
Special Diploma in Japanese Civilization and Translation (Total : 50 seats)					
J S 1	T - Th - S	Morning	7:30 am -9:30 am	FL Dept. Pune 4	50

FRENCH LANGUAGE COURSES: ELIGIBILITY

Certificate Course in French	<p>Basic Qualification : SSC/ CBSC/ ICSE with 10th standard</p> <p>Equivalent Qualification : SSC Old (before 1975) with 11th standard</p>
Intensive Certificate Course in French	<p>Basic Qualification : SSC/ CBSC/ ICSE with 10th standard</p> <p>Equivalent Qualification : SSC Old (before 1975) with 11th standard,</p>
Diploma in French :	<p>Basic Qualification :</p> <ol style="list-style-type: none"> 1. Certificate course in French from SPPU (University of Pune) 2. Intensive Certificate course in French from SPPU (University of Pune)
	<p>Equivalent Qualification :</p> <ol style="list-style-type: none"> 3. HSC (Std.10+2) with minimum 70% marks in French subject at std.12, provided candidate has given at least 100 marks paper at 12th std. 4. FYBA passed in all subjects with min. 70% in the subject of adv. level French. 5. FY B Com passed in all subjects with min. 70% marks in French. 6. Any other Course in French of at least 180 hrs. with minimum 80% marks.
Advanced Diploma in French	<p>Basic Qualification 1. Diploma in French of SPPU (University of Pune)</p>
	<p>Equivalent Qualification 2. SYBA general with at least 75% marks in the subject of French / SYBA French Special with at least 60% marks in French</p> <ol style="list-style-type: none"> 3. Course in French of at least 360 hours with min. 70% marks.
Special Diploma in Commercial French	<p>Basic Qualification :</p> <ol style="list-style-type: none"> 1. Advanced Diploma in French of SPPU (University of Pune)
	<p>Equivalent Qualification :</p> <ol style="list-style-type: none"> 2. BA passed with French as general subject with min. 70% marks in French/ French as special subject with min. 60% in French. 3. Course in French of at least 500 hours with min. 70% marks.

FRENCH LANGUAGE BATCHES 2018-19					
Batch	Days	Session	Timings	Centre	Capacity
Certificate Course in French (Total : 280 seats)					
F C 1	Tue -Thu -Sat	Morning	8:30- 10:30am	FL Dept. Pune 4	50
F C 2	Mon -Wed - Fri	Afternoon	4 - 6 pm	FL Dept. Pune 4	50
F C 3	Mon -Wed - Fri	Evening	6:30 - 8:30pm	Sevasadan High School, Erandawne, Pune 4	45
F C 4	Tue -Thu -Sat	Evening	6:30 - 8:30pm	Sevasadan High School, Erandawne, Pune 4	45
F C 5	Mon -Wed - Fri	Evening	4.30 to 6.30 pm.	Wadia College	50
F C 6	Mon -Wed - Fri	Morning	8:30 ~ 10:30 am	Sevasadan High School, Kumathekar Road , Pune 30	40
Intensive Certificate Course in French (50 Seats)					
F I C 1	Mon to Fri	Evening	6:30 ~ 8:30 pm	Sevasadan High School, Erandawne, Pune 4	50
Diploma Course in French (Total : 100 seats)					
F D 1	Mon-Wed-Fri	Morning	8:30-10:30am	FL Dept. Pune 4	50
F D 2	Mon-Wed-Fri	Evening	6:30 - 8:30pm	FL Dept. Pune 4	50
Advanced Diploma in French (Total : 40 seats)					
F A 1	Mon-Wed-Fri	Evening	6:30 - 8:30pm	FL Dept. Pune 4	40
Special Diploma in Commercial French (Total : 20 seats)					
F S C	Tue -Thu -Sat	Evening	6:30 - 8:30pm	FL Dept. Pune 4	20

GERMAN LANGUAGE COURSES: ELIGIBILITY

Certificate	<p>Basic Qualification : SSC/ CBSC/ ICSE with 10th standard</p> <p>Equivalent Qualification : SSC Old (before 1975) with 11th standard</p>
Intensive Certificate	<p>Basic Qualification : SSC/ CBSC/ ICSE with 10th standard</p> <p>Equivalent Qualification : SSC Old (before 1975) with 11th standard</p>
Diploma	<p>Basic Qualification : (70% seats)</p> <p>Certificate / Int. Certificate course in German from SPPU (University of Pune)</p> <p>Equivalent Qualification : (30% seats)</p> <ol style="list-style-type: none"> 1. HSC (Std.10+2) with minimum 70% marks in German subject of 100 marks paper 2. F.Y.B.A. / B. Com. with 70% marks in German Subject at beginner's OR advanced level 3. 180 hrs. course in German with minimum 80% marks. 4. A2 of Goethe Inst./ MMB with 80% marks (grade 'Gut')
Advanced Diploma	<p>Basic Qualification : (70% seats)</p> <p>Diploma/ Int. Diploma in German of SPPU (University of Pune)</p> <p>Equivalent Qualification : (30% seats)</p> <ol style="list-style-type: none"> 1.S.Y.B.A. with at least 60% marks in German general or Special 2.360 hrs course in German with min. 80% marks. 3. B2 of Goethe Inst./MMB with 80% marks (grade 'Gut')
Special Diploma	<p>Basic Qualification : (70% seats) Adv. Diploma in German of SPPU (University of Pune)</p> <p>Equivalent Qualification : (30% seats)</p> <ol style="list-style-type: none"> 1.B.A. with at least 60% marks in German at general or Special level 2.540 hrs course in German with min. 80% marks. 3. C1 of Goethe Inst./MMB with 80% marks (grade 'Gut')

GERMAN LANGUAGE BATCHES 2018-19					
Batch	Days	Session	Timings	Centre	Capacity
Certificate Course in German (Total : 370 seats)					
G C 1	Mon-Wed-Fri	Morning	8.30 - 10.30am	FL Dept. Pune 4	50
G C 2	Mon-Wed-Fri	Afternoon	4.00 - 6.00pm	FL Dept. Pune 4	50
G C 3	Mon-Wed-Fri	Evening	6.30 - 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
G C 4	Mon-Wed-Fri	Evening	6.30 - 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
G C 5	Mon-Wed-Fri	Evening	6.30 - 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
G C 6	Tue -Thu -Sat	Evening	6.30- 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
G C 7	Tue -Thu -Sat	Evening	6.30 - 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
GC 8	Tue -Thu -Sat	Evening	6.30 - 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
Intensive Certificate Course in German (Total : 140 seats)					
G I C 1	Mon to Fri	Morning	8.30 - 10.30am	FL Dept. Pune 4	50
G I C 2	Mon to Fri	Morning	8.30 - 10.30am	Sevasadan , Kumathekar Road, Pune 30	40
G I C 3	Mon to Fri	Evening	6.30 - 8.30pm	Sevasadan High School, Erandawne, Pune 4	50
Diploma Course in German (Total : 145 seats)					
G D 1	Mon-Wed-Fri	Morning	8.30 am -10.30am	Sevasadan School, Kumathekar Road, Pune	50
G D 2	Tue -Thu -Sat	Afternoon	4.00pm -6.00pm	FL Dept. Pune 4	50
G D 3	Tue -Thu -Sat	Evening	6.30pm - 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
Intensive Diploma in German (Total : 45 seats)					
GID 1	Mon-Wed-Fri	Evening	6.30 - 8.30pm	Sevasadan High School, Erandawne, Pune 4	45
Advanced Diploma in German (Total : 50 seats)					
G A 1	Mon-Wed-Fri	Evening	6.30 - 8.30 pm	FL Dept. Pune 4	50
Special Diploma in Commercial German (Total : 30 seats)					
G S C	Wed-Thu- Fri	Evening	6.30 - 8.30 pm	FL Dept. Pune 4	30
Special Diploma in German Translation (Total : 30 seats)					
G S T	Mon - Tue	Evening	6.30 - 8.30 pm	FL Dept. Pune 4	30

RUSSIAN LANGUAGE ELIGIBILITY

Certificate in Russian	Basic Qualification : SSC/ CBSC/ ICSE with 10th standard Equivalent Qualification : SSC Old (before 1975) with 11 th standard,
Diploma in Russian	Basic Qualification : 1. Certificate course in Russian from SPPU (University of Pune) (70% seats) Equivalent Qualification : 2. HSC (Std.10+2) with minimum 70% marks in Russian subject at std.10+2, provided candidate has given at least 100 marks paper at 12 th std. 3. Course in Russian of at least 180 hrs.
Advanced Diploma in Russian	Basic Qualification : Diploma in Russian of SPPU (University of Pune) Equivalent Qualification : Course in Russian of at least 350 hours
Special Diploma in Russian	Basic Qualification : Advanced Diploma in Russian of SPPU (University of Pune) (If necessary entrance test.)

RUSSIAN LANGUAGE BATCHES 2018-19					
Batch	Days	Session	Timings	Centre	Capacity
Certificate Course in Russian (Total : 50 seats)					
R C 1	Mon-Wed-Fri	Evening	6:30 ~ 8:30 pm	FL Dept. Pune 4	30
R C 2	Mon - Wed - Fri	Morning	8.30 - 10.30am	Sevasadan, Kumathekar Road, Pune 30	20
Diploma Course in Russian (Total : 15 seats)					
R D 1	Mon - Wed - Fri	Evening	6.30 ~ 8.30pm	FL Dept. Pune 4	15
Advanced Diploma in Russian (Total : 15 seats)					
R A 1	Tue -Thu -Sat	Evening	6:30 ~ 8:30 pm	FL Dept. Pune 4	15
Special Diploma Course in Russian (Total : 10 seats)					
R S 1	Tue -Thu -Sat	Evening	6:30 ~ 8:30 pm	FL Dept. Pune 4	10

SPANISH LANGUAGE ELIGIBILITY

Certificate Course in Spanish	Basic Qualification : SSC/ CBSC/ ICSE with 10th standard Equivalent Qualification : SSC Old (before 1975) with 11 th standard,
Intensive Certificate in Spanish	Basic Qualification : SSC/ CBSC/ ICSE with 10th standard Equivalent Qualification : SSC Old (before 1975) with 11 th standard,
Diploma in Spanish	Basic Qualification : Certificate course / Intensive Certificate course in Spanish from SPPU (University of Pune) Equivalent Qualification DELE A2 level OR 180 hours course in Spanish from any other language institute with minimum 75% marks. There will be no entrance test for candidates having equivalent qualification.
Advanced Diploma in Spanish	Qualification : Diploma in Spanish of SPPU (University of Pune) Equivalent Qualification DELE B1 level OR 360 hours course in Spanish from any other language institute with minimum 80% marks. There will be no entrance test for candidates having equivalent qualification.

SPANISH LANGUAGE BATCHES 2018-19					
Batch	Days	Session	Timings	Centre	Capacity
Certificate Course in Spanish (Total : 145 seats)					
SC 1	Tue - Thu - Sat	Morning	8:30 ~ 10:30 am	FL Dept. Pune 4	50
SC 2	Tue-Thu- Sat	Evening	6:30 ~ 8:30 pm	FL Dept. Pune 4	50
SC 3	Mon- Wed- Fri	Evening	6:30 ~ 8:30 pm	Sevasadan High School, Erandawne, Pune 4	45
Intensive Certificate Course in Spanish (Total seats 45)					
SIC 1	Mon. to Fri.	Evening	6:30 ~ 8:30 pm.	Sevasadan High School, Erandawne, Pune 4	45
Diploma Course in Spanish (Total : 80 seats)					
SD 1	Mon -Wed- Fri	Morning	8:30 ~ 10:30 am	FL Dept. Pune 4	40
SD 2	Tue -Thu -Sat	Evening	6:30 ~ 8:30 pm	FL Dept. Pune 4	40
Advanced Diploma in Spanish (Total : 35 seats)					
SA 1	Mon -Wed- Fri	Evening	6:30 ~ 8:30 pm	FL Dept. Pune 4	35

Instructions

ALL THE ADMISSIONS WILL BE DONE ON THE BASIS OF MERIT.

Procedure of admission:

1. Log on to <http://campus.unipune.ac.in> This portal now also caters to the part time admissions of FL department. Click on the Link **Sign up** if you don't have an account.
2. If you have already sought admission for any Post Graduate course of SPPU, you have to log in with the same ID.
3. **Those who Sign up for the first time will get the Login ID and password you have created by email on the email ID you give while signing up for your reference. It is essential for the candidate to remember his/her Login ID and Password for further transactions.**
4. You can start filling up a form immediately; or you can do so later by going back to <http://campus.unipune.ac.in> and logging in. None of the part time courses are of two year duration. So whichever the level, click on Pre-admission AY 18-19 (1st year) link. Fill up the form carefully and completely. If you do not have AADHAR card yet you may write 0 (zero) where the number of the same is required, otherwise give your AADHAR card number. You should also fill up your blood group.
5. Upload a scanned photo onto the form as a part of the filling process. (No selfie) Bring the same photo with you while confirming admission. It will be used for your I-card.
6. **The application fee of Rs 300 can be paid by creating a Bank Challan or by Online Payment. Select your option and complete the steps. Download the completed form by clicking on the print link. Take a print out of the **Application Form containing 3 pages: Application Form; Declaration Page ; & Challan Page / Payment acknowledgment page. The Bank challan / Payment acknowledgment will also contain your form number.****
7. **At times, some people make a mistake in filling up personal details including marks and then create another form. If you happen to be such a candidate, MAKE SURE THAT THE CHALLN YOU USE TO PAY, CORRESPONDS WITH THE**

FORM YOU WISH TO SUBMIT. Your form is liable to be rejected in case of mismatch.

In case, you realize that personal details – NOT THE CHOICE OF LANGUAGE – need to be rectified AFTER paying online, then you can write to CSPSupport@pun.unipune.ac.in for getting the changes made. Print the changed form and submit. If doing the procedure on the last day, do not miss to print the form, once the time is over, you will not be able to print the form and therefore we will not get the hard copy from you and will not consider your name for preparing the merit list.

8. Beginners, you may apply for more than one language by creating a separate form and challan for each language course and by paying Rs. 300/- for each application. Even if your name appears in the merit lists of more than one language, finally you can take admission to **only one** language course. The application fee of Rs. 300/- paid for the other part time course / language(s) will NOT be refunded.
9. Sign the Application Form and the Undertaking before submitting it.
10. Attach photocopies of all the required documents, duly attested to the form. Attestation will NOT be done at the Department of Foreign Languages, but if the applicant himself / herself is submitting the form, self attestation will be acceptable.
11. **Please bring the originals for verification.**
12. **Pay Rs. 300/- using the challan created online in any of the branches of HDFC Bank OR Bank of Maharashtra. One part of the challan will be kept by the bank. Two parts will be returned to you.**
13. Submit the form along with the attachments and University Copy of the challan by hand in the Department of Foreign Languages, SPPU, Ranade Institute Building, Gopal Krishna Gokhale Path, (F.C. Road) Deccan Gymkhana, Pune - 411 004. Bring the original documents for verification. You will be given acknowledgement on the student copy of the challan.

N.B. Diploma and above students too need to bring the SSC mark list only for checking the name. They will also bring the mark list of the qualifying examination in the language concerned.

14. All admissions to the Certificate and Intensive Certificate Courses will be made on the basis of merit of **marks secured at S.S.C. or an equivalent examination** and as per reservation quota.
15. The merit lists for all the courses will be put up on the notice board of the **Department of Foreign Languages, SPPU, Pune 411004** as well as will be available on <http://campus.unipune.ac.in> as per the schedule.
16. **For confirming admission, the candidates are requested to -**
 - a. Check the merit list and batch number within the stipulated time.
 - b. Visit <http://campus.unipune.ac.in> Log in and open your Application Form within the stipulated time schedule. A challan will be created for paying the tuition fees. Take a print out of this page. Pay the tuition fees in any of the branches of HDFC Bank OR Bank of Maharashtra. One part of the challan will be kept by the bank. Two parts will be returned to you. Or you can pay online.
 - c. Submit the University Copy of the challan / online payment acknowledgement by hand in the Department of Foreign Languages, SPPU, Gopal Krishna Gokhale Path, Pune 411004. You will be given acknowledgement on the student copy of the challan.
 - d. Bring a copy of the scanned photo for your I-card.

Please note the following:

1. Beginners, you may apply for more than one language or by creating a separate form and challan for each language course and by paying Rs. 300/- for each application. Even if your name appears in the merit lists of more than one language, finally you can take admission to **only one** language course. The application fee of Rs. 300/- paid for the other course / language(s) will NOT be refunded.
2. Beginners, in case you apply for only one particular language course and if it happens to be oversubscribed, you may be offered with another language FOR THE SAME APPLICATION FEE provided Second Option of language was filled by you while filling up the form. This procedure will take place AFTER the third merit list. In that case, you will be communicated by email.

3. Acceptance of the admission form does not mean confirmation of admission to the course.
4. Incomplete applications (not generated in our system) or applications not accompanied by **relevant attested copies** of certificates will not be considered.
5. **Forms received late for any reason whatsoever or submitted at any other place will not be considered.**
6. Providing incorrect or false information or marks will lead to cancellation of admission and forfeiture of the fees paid.
7. It is your responsibility to go to <http://campus.unipune.ac.in>, check your name in the Merit list within the stipulated time schedule, log in again and complete the tuition fees payment procedure. Submit one copy of fees challan to the Department WITHIN THE STIPULATED TIME FRAME.
8. **Failing to submit the Fee challan in the Department within the stipulated period will automatically cancel your priority to take admission. Your case could then be considered only after the last date of submission of last merit list if any seats are vacant.**
9. **You may or may not get the batch of your first preference. But the availability or otherwise will be clear in the merit list itself. No change of batch will be allowed.**