



**Savitribai Phule Pune University**  
**(Formerly University of Pune)**  
**Department of Foreign Languages**

announces

**Foundation Course Fast track Levels 1 & 2**

**Foundation Course Fast track - Level 1** : *French, German, Japanese and*  
**[Formerly Intensive Certificate Course]** : *Spanish*

**Foundation Course Fast track - Level 2** : *French and German*  
**[Formerly Intensive Diploma Course]**

**Duration :**

**4½ Months from 6<sup>th</sup> January 2025 to 9<sup>th</sup> May 2025**

**5 days a week, 2 hours per day**

**Exams will take place in OFFLINE MODE ONLY FOR ALL COURSES in May 2025.**

**Mode of Teaching : Offline / Online**

- This year some courses will be held in the offline mode and will be conducted in the premises of the Department of Foreign Languages. Some courses will be offered in online mode. Availability of the requisite infrastructure (laptop /desktop with camera, stable internet connection) is to be ensured by the students offering online mode.
- Merit lists will be prepared based on marks obtained in the qualifying exam and respecting rules of social reservations.
- While filling up the form, one has to give 2 batch preferences. Batches will be allotted as per availability.
- Also, beginners (Level 1) are asked to give a 2<sup>nd</sup> Language Preference – if your name does not appear in the merit list for want of seats, then you will be given 2<sup>nd</sup> language option you had given while filling up the form. You will not be charged application fee again in such a case.

**N.B. : If you are enrolled for one full time course AND one regular - non fast track - part time course, you cannot do another fast track course in the same academic year. Students enrolled for fast track Level 1 in French / German can apply for fast track Level 2.**

**Eligibility : Basic Eligibility per Level common to all languages**

- ❖ **For Level 1 :** SSC [10<sup>th</sup> standard of a State / Central Board/ IB] passed]
- ❖ **For Level 2 :** Certificate / Intensive Certificate /Fast Track Level 1 of SPPU in that language. Those enrolled currently for Fast Track Level 1 should choose the option ‘appeared’ for applying to Fast Track Level 2.
- ❖ Entrance test is applicable only to those candidates who wish to take admission to Level 2 on the basis of equivalent qualifications. They will be communicated about the schedule separately. All must fill the application form as the first step.
- ❖ **CHECK SPECIFIC LANGUAGE TABLE FOR EQUIVALENT QUALIFICATION ELIGIBILITY FOR LEVEL 2**
- ❖ While filling up the form, please mention the qualifying exam under your previous qualifications in the general information part. Then only it will be visible in the drop-down menu when you are applying for a specific course.

**STUDENTS ENROLLED AT ANY COLLEGE/DEPARTMENT OF SPPU SHALL GET EXTRA 12 CREDITS FOR EACH OF THESE COURSES**

**Schedule for Admissions**

	From	To
Forms available on the CCEP portal of SPPU (Without late fee)	5 November 2024	5 December 2024
(With late fee)	6 December 2024	15 December 2024
First Merit List	20 December 2024 (by 6 pm)	
Tuition and Other Fees Payment by candidates from the First Merit List	20 December 2024	25 December 2024
Second Merit List	27 December 2024	
Tuition and Other Fees Payment by candidates from the 2nd Merit List	27 December 2024	30 December 2024
Third Merit List (if necessary)	2 January 2025	
Tuition and Other Fees Payment by candidates from the 3 <sup>rd</sup> Merit List	2 January 2025	4 January 2025

The Second Language Preference candidates will be contacted if required on 4th January 2025.

**Fee Structure 2024-25** FOR COURSES IN ALL FOREIGN LANGUAGES

1. Application fees for all courses: Open Category Rs 600/- Reserved Categories Rs 400/- Non-refundable for both categories. Late Fee Rs 750/- and 550/- respectively.

2. It is possible to apply for multiple languages by creating separate challans. Even if your name appears in more than one merit lists, admission to any ONE course only is possible. Application fees for other course(s) will not be refunded.

3. Tuition and Other Fees :

**N.B. :** These are part time courses. No fee concessions are applicable to any category.

New Name	Foundation Course Fast Track Level 1	Foundation Course Fast Track Level 2
Old Name	Intensive Certificate	Intensive Diploma
Tuition fee	6500	9035
Student Welfare	120	120
Development Fee	125	125
Disaster Management Fund	20	20
Computerization Fee	100	100
Registration Fee	75	75
Student Safety Insurance	20	20
Admission Fee	50	50
Student AID Fund	10	10
Extra-Curricular Activities	1000	1000
Corpus Fund	4	4
I card Fee	120	120
<b>Total Fees</b>	<b>8144</b>	<b>10679</b>

For Non-Maharashtra Domicile the tuition fees are double, Other Fees remain the same. For Foreign Nationals, the tuition fees are three times, Other Fees remain the same.

### Language wise Eligibility and Batches

N.B. : AFTER considering the social reservations -

- (i) For fast track Level 2, 70% seats are for candidates with Basic Qualification and 30% for Equivalent qualification.
- (ii) Please enter the MARKS in figures. Grades alone are not sufficient to prepare the merit list. Conversion of CGPA into marks is the responsibility of the candidate.
- (iii) Candidates who wish to take admission to Level 2 on the basis of equivalent qualifications will have to pass an entrance test if necessary. Details will be communicated separately to concerned candidates.

### **JAPANESE LANGUAGE ELIGIBILITY**

<b>Foundation Course Fast Track in Japanese – Level 1</b>	<b>Basic Qualification:</b> SSC [10th standard of a State /Central Board/IB]
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<b>JAPANESE LANGUAGE BATCHES 2024-25</b>					
<b>Batch</b>	<b>Days</b>	<b>Session</b>	<b>Timings</b>	<b>Centre</b>	<b>Capacity</b>
<b>Foundation Course in Japanese – Level 1 (Formerly Intensive Certificate Course in Japanese) (Total: 50 seats)</b>					
J I C 2	Mon to Fri	Morning	7.30 am to 9.30	DFL, Pune 4	50
J I C 3	Mon to Fri	Evening	18:30 ~ 20:30	Technology Dept, Main Campus, Pune 7	50

### **SPANISH LANGUAGE ELIGIBILITY**

<b>Foundation Course -Fast Track - Level 1</b>	<b>Basic Qualification:</b> SSC [10th standard of a State /Central Board/IB]
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<b>SPANISH LANGUAGE BATCHES 2024-25</b>					
<b>Batch</b>	<b>Days</b>	<b>Session</b>	<b>Timings</b>	<b>Centre</b>	<b>Capacity</b>
<b>Foundation Course – Fast track - in Spanish (Total seats 50)</b>					
S I C 2	Mon. to Fri.	Evening	18:30 ~ 20:30	Online	50

## FRENCH LANGUAGE COURSES: ELIGIBILITY

<b>Foundation Course – Fast Track - in French Level 1</b>	<b>Basic Qualification:</b> SSC [10th standard of a State /Central Board/IB]
<b>Foundation Course – Fast Track - in French Level 2</b> any one of 1., 2. Or 3.	<b>Basic Qualification :(70% seats)</b> 1. Certificate course in French from SPPU 2. Intensive Certificate course in French from SPPU 3. Foundation Course – Fast Track - in French Level 1
	<b>Equivalent Qualification :(30% seats)</b> 1. DELF A1 level exam (or above but with gap) of Common European Framework of Reference for Languages (French) <b>passed</b> (course attended certificate, local Alliance / other institution exam certificate not acceptable) 2. BA passed with French as general subject with min. 70% in French 3. BA passed with French as special subject with min. 60% in French.

FRENCH LANGUAGE BATCHES 2024-25					
Batch	Days	Session	Timings	Centre	Capacity
<b>Foundation Course -Fast track - in French Level 1 (Formerly Intensive Certificate Course in French) (120 Seats)</b>					
F I C 4	Mon to Fri	Morning	8:30 - 10:30 a.m.	Online	40
F I C 5	Mon to Fri	Afternoon	4 to 6 p.m.	FL Dept	40
F I C 6	Mon to Fri	Evening	6:30 - 8:30 p.m.	Online	40
<b>Foundation Course -Fast track - in French Level 2 (Formerly Intensive Diploma Course in French (Total : 80 seats)</b>					
FID 3	Mon to Fri	Morning	8:30-10:30 a.m.	Online	40
FID 4	Mon to Fri	Evening	6:30 - 8:30 p.m.	Online	40

## GERMAN LANGUAGE COURSES: ELIGIBILITY

<b>Foundation Course - Fast Track - in German Level 1</b>	<b>Basic Qualification:</b> SSC [10th standard of a State /Central Board/IB]
<b>Foundation Course - Fast Track - in German Level 2</b>	<p><b>Basic Qualification</b> :(70% seats) Certificate / Intensive Certificate course in German Foundation Course - Fast Track - in German Level 1 from SPPU</p> <p><b>Equivalent Qualification</b> :(30% seats)</p> <ol style="list-style-type: none"> <li>1. HSC with minimum 70% marks in German subject of 100 marks paper</li> <li>2. F.Y.B.A. / B. Com. with 70% marks in German Subject at beginner's OR advanced level</li> <li>3. 180 hrs. course in German with minimum 80% marks.</li> <li>4. A2 of Goethe Inst./ MMB with 80% marks (grade 'Gut')</li> </ol>

GERMAN LANGUAGE BATCHES 2024-25					
Batch	Days	Session	Timings	Centre	Capacity
<b>Foundation Course – Fast Track - in German Level 1 (Formerly Intensive Certificate Course in German) (Total : 250 seats)</b>					
G I C 6	Mon to Fri	Morning	8.30 – 10.30am	Online	50
G I C 7	Mon to Fri	Afternoon	4.00 – 6.00pm	Offline (DFL, Pune 4)	50
G I C 8	Mon to Fri	Evening	6.30 – 8.30pm	Offline (DFL, Pune 4)	50
G I C 9	Mon to Fri	Evening	6.30 – 8.30pm	Online	50
G I C 10	Mon to Fri	Evening	6.30 – 8.30pm	Physics Dept, Main Campus, Pune 7	50
<b>Foundation Course – Fast track - in German Level 2 (Formerly Intensive Diploma in German) (Total: 100 seats)</b>					
GID 3	Mon-Fri	Morning	8.30-10.30 am	Online	50
GID 4	Mon-Fri	Evening	6.30-8.30 pm	Offline (DFL, Pune 4)	50

## Instructions

### **ALL THE ADMISSIONS WILL BE DONE ON THE BASIS OF MERIT.**

#### **Procedure of admission:**

1. Log on to <https://campus.unipune.ac.in/CCEP/Login.aspx>
2. Do go through the User Manual which takes you through the whole process step by step.
3. If you have already sought admission for any Post Graduate course of SPPU, you have to log in with the same ID.
4. Fill up the form carefully and completely. The general information part is common to all courses. There do mention the qualifying exam under your previous qualifications. Then only it will be visible in the drop-down menu when you are applying for a specific course.
5. To apply for a specific course, click on Apply for Course. In the Drop-down menu select ALL or Humanities. There you will see the name of courses. Click on the course you want to apply for.
6. You can edit your application form till you pay the application fees. Once the application fees are paid, you can neither edit the form, nor create another application for the same course.
7. The application fee is to be paid **ONLINE**. Download the completed form by clicking on the print link. Take a print out of the **Application Form containing 3 pages: Application Form; Declaration Page; Payment acknowledgment page. The Payment acknowledgment will also contain your form number.**
8. Beginners may apply for more than one language by creating a separate form and challan for each language course and by paying application fees of Rs.600/- (or Rs 400/-) for each application. Even if your name appears in the merit lists of more than one language, you can take admission to **only one** language course. The application fee paid for the other part time course / language(s) will NOT be refunded.
9. If a particular beginners' course is oversubscribed, we may offer you to enroll for another language where there are seats for the same application fees. Hence do fill up the second language preference. A mail will be sent to those remaining after third merit list.
10. The merit lists for all the courses will be put up on the notice board of the **Department of Foreign Languages, SPPU, Pune 411004** as well as will be available on <https://campus.unipune.ac.in/CCEP/Login.aspx> and the FL department home page [http://unipune.ac.in/dept/fine\\_arts/foreign\\_languages/default.htm](http://unipune.ac.in/dept/fine_arts/foreign_languages/default.htm)