



**Savitribai Phule Pune University**  
**(Formerly University of Pune)**  
**Department of Foreign Languages**

**Department of Foreign Languages offers Part - Time Courses in 5 languages in the  
academic year 2023-24**

***FRENCH, GERMAN, JAPANESE, RUSSIAN AND SPANISH***

**Levels :**

- 1. Certificate / Intensive Certificate**
- 2. Diploma / Intensive Diploma**
- 3. Advanced Diploma**
- 4. Special Diploma**

**Centres:**

- This year some courses will be held in the offline mode and will be conducted in the premises of the department of foreign languages. Some courses will be offered in online mode. Availability of the requisite infrastructure is to be ensured by the students.
- Merit lists will be prepared based on marks obtained in the qualifying exam and respecting rules of social reservations.
- While filling up the form, one has to give 2 batch preferences. We try to allot you a batch of your first, if not second choice.
- Also, beginners are asked to give a 2<sup>nd</sup> Language Preference – if your name does not appear in the merit list for want of seats, then you will be sent a mail to confirm that you want to take admission in the 2<sup>nd</sup> language option you had given while filling up the form. Then you will be given a fees challan for admission to that second option language. You will not be charged application fee again in such a case.
- **One year Courses: 180 clock hours; 120 clock hours for all Special Diplomas**

**Duration : from 1<sup>st</sup> August 2023 to 31<sup>st</sup> March 2024.**

**Exams will take place in OFFLINE MODE ONLY FOR ALL COURSES in April 2024.**

### ➤ Intensive Courses

Duration : 4½ Months from 1st August to 9<sup>th</sup> December 2023 (**One Semester**); 5 days a week, 2 hours per day. Exams will take place in OFFLINE MODE ONLY FOR ALL COURSES in December 2023.

#### Eligibility

- ❖ For Beginners' (Certificate / Intensive Certificate) Level : HSC [12<sup>th</sup> standard of a State / Central Board/ IB] passed or a Three year Diploma in any subject after 10<sup>th</sup> Std
- ❖ For Diploma : Certificate / Intensive Certificate of SPPU in that language  
For Advanced Diploma : Diploma of SPPU in that language  
For Special Diploma : Advanced Diploma of SPPU in that language
- ❖ Only those candidates who wish to take admission to Diploma, Advanced Diploma or Special Diploma on the basis of equivalent qualifications will have an entrance test. They will be communicated about the schedule separately.
- ❖ **CHECK SPECIFIC LANGUAGE TABLE FOR EQUIVALENT QUALIFICATION.**
- ❖ While filling up the form, in the general information part do mention the qualifying exam under your previous qualifications. Then only it will be visible in the drop-down menu when you are applying for a specific course.

#### Schedule for Admissions

	From	To
Forms available on the CCEP portal of SPPU (Without late fee)	10 / 5 / 2023	10/06/23
	11/06/23	17/06/23
(With late fee)		
First Merit List	11 July 2023	
Tuition and Other Fees Payment by candidates from the First Merit List	11 / 7 / 2023	18 / 7 / 2023
Second Merit List	21 July 2023 (6 pm)	
Tuition and Other Fees Payment by candidates from the 2nd Merit List	21 / 7 / 2023	25 / 7 / 2023
Third Merit List (if necessary)	26 July 2023	
Tuition and Other Fees Payment by candidates from the 3 <sup>rd</sup> Merit List	26 / 7 / 2023	28 / 7 / 2023

The Second Language Preference candidates will be contacted if required on 28 July 2023.

**Fee Structure 2023-24** FOR COURSES IN ALL FOREIGN LANGUAGES

1. Application fees for all courses: Open Category Rs 600/- Reserved Categories Rs 400/- Non refundable for both categories. Late Fee Rs 750/- and 550/- respectively.
2. It is possible to apply for multiple languages or regular / intensive modes of the same language by creating separate challans. Even if your name appears in more than one merit lists, finally you can take admission to any ONE course only. Application fees for other course(s) will not be refunded. IN ANY CASE IN ONE ACADEMIC YEAR YOU CAN APPEAR FOR ONLY ONE PART TIME COURSE EXAM.
3. Tuition and Other Fees :  
**N.B. :These are part time courses. No fee concessions are applicable to any category.**

FL DEPARTMENT FEES IN 2023-24 (Maharashtra Domicile)							
Sr No		Certificate	Intensive Certificate	Diploma	Intensive Diploma	Advanced Diploma	Special Diploma
*	Tuition fee	5250	5000	6100	6950	6750	8450
1	Student Welfare	120	120	120	120	120	120
2	Development Fee	0	0	125	125	125	125
3	Disaster Mgmt Fund	20	20	20	20	20	20
4	Computerisation Fee	100	100	100	100	100	100
5	Registration Fee	75	75	75	75	75	75
6	Student Safety Insurance	20	20	20	20	20	20
7	Admission Fee	50	50	50	50	50	50
8	Student AID Fund	10	10	10	10	10	10
9	Student Activities	1000	1000	1000	1000	1000	1000
10	Corpus Fund	4	4	4	4	4	4
	<b>Total Fees</b>	<b>6649</b>	<b>6399</b>	<b>7624</b>	<b>8474</b>	<b>8274</b>	<b>9974</b>

For Non-Maharashtra Domicile the tuition fees are double, Other Fees remain the same. For Foreign Nationals, the tuition fees are three times, Other Fees remain the same.

### Language wise Eligibility and Batches

N.B. : AFTER considering the social reservations -

- (i) All the Courses in all the languages have 70% seats for Basic Qualification and 30% for Equivalent qualification. Deviation if any is mentioned under respective languages.
- (ii) Please enter the MARKS in figures. Grades alone are not sufficient to prepare the merit list.
- (iii) Candidates who wish to seek admission to any Diploma, Advanced Diploma and Special Diploma on the basis of equivalent qualifications will have to pass an entrance test. It may be held in offline mode. Details will be communicated separately to concerned candidates.

## JAPANESE LANGUAGE ELIGIBILITY

<b>Certificate Course in Japanese</b>	<b>Basic Qualification:</b> HSC [12th standard of a State / Central Board/ IB] passed or a Three-year Diploma in any subject after 10th Std				
<b>Intensive Certificate Course in Japanese</b>	<b>Basic Qualification:</b> HSC [12th standard of a State / Central Board/ IB] passed or a Three-year Diploma in any subject after 10th Std				
<b>Diploma in Japanese</b>	<b>Basic qualification:</b> 1. Certificate course in Japanese from SPPU 2. Intensive Certificate course in Japanese from SPPU <b>Equivalent Qualification:</b> 75% in JLPT level N5 (Old Pattern Yonku) OR JLPT level N4 (Old Pattern Sankyu) pass				
<b>Advanced Diploma in Japanese</b>	<b>Basic Qualification:</b> Diploma in Japanese from SPPU <b>Equivalent Qualification:</b> 75% in JLPT level N4 (Old pattern Sankyu) OR JLPT level N3 (Old Pattern Nikyu) pass				
<b>Special Diploma in Japanese</b>	<b>Basic Qualification:</b> Advanced Diploma in Japanese from SPPU <b>Equivalent Qualification:</b> 60% in JLPT level N3 (Old pattern Nikyu)				
<b>JAPANESE LANGUAGE BATCHES 2023-24</b>					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in Japanese (Total: 200 seats)</b>					
J C 1	M - W - F	Morning	7:30 am - 9:30 am	Online	50
J C 2	M - W - F	Morning	10:00 am – 12:00 noon	Online	50
J C 3	M - W - F	Evening	6:30 pm - 8:30 pm	Online	50
J C 4	T - T - S	Afternoon	4.00 pm to 6.00 pm	OfflineDFL	50
<b>Intensive Certificate Course in Japanese (Total: 50 seats)</b>					
J I C 1	Mon to Fri	Morning	7.30 am to 9.30 am	Online	50
<b>Diploma Course in Japanese (Total: 100 seats)</b>					
J D 1	M - W - F	Morning	7.30 am to 9.30 am	Online	50
J D 2	T - Th - S	Evening	6:30 pm – 8:30 pm	Online	50
<b>Advanced Diploma in Japanese (Total: 50 seats)</b>					
J A 1	M - W - F	Morning	7.30 am to 9.30 am	Online	50
<b>Special Diploma in Japanese Civilization and Translation (Total: 50 seats)</b>					
J S 1	Sat - Sun	Morning	08:00 am–10:00 am	Online	50

## FRENCH LANGUAGE COURSES: ELIGIBILITY

FRENCH – Eligibility per level	
<b>Certificate Course in French</b>	<p><b>Basic Qualification :</b> HSC of any State /Central Board or IB</p> <p><b>Equivalent Qualification</b> Three year Diploma in any subject after 10<sup>th</sup> Std</p>
<b>Intensive Certificate Course in French</b>	<p><b>Basic Qualification :</b> HSC of any State /Central Board or IB</p> <p><b>Equivalent Qualification</b> Three year Diploma in any subject after 10<sup>th</sup> Std</p>
<b>Diploma in French:</b> HSC + (any one of 1., 2. Or 3.)	<p><b>Basic Qualification : (70% seats)</b></p> <p><b>1. Certificate course in French from SPPU</b></p> <p><b>2. Intensive Certificate course in French from SPPU</b></p>
	<p><b>Equivalent Qualification : (30% seats)</b></p> <p>3. DELF A1 level exam of Common European Framework of Reference for Languages (French) <b>passed</b></p> <p>(course attended certificate, local Alliance / other institution exam certificate not acceptable)</p>
<b>Advanced Diploma in French</b> HSC + (any one of 1. Or 2.)	<p><b>Basic Qualification</b> 1. Diploma in French of SPPU</p>
	<p><b>Equivalent Qualification :</b> 2. DELF A2 level exam of Common European Framework of Reference for Languages (French) <b>passed</b></p> <p>(course attended certificate, local Alliance / other institution exam certificate not acceptable)</p>
<b>Special Diploma in Commercial French</b> HSC + (any one of 1., 2. 3. Or 4.)	<p><b>Basic Qualification :</b></p> <p>1. Advanced Diploma in French of SPPU</p>
	<p><b>Equivalent Qualification :</b></p> <p>2. BA passed with French as general subject with min. 70% in French</p> <p>3. BA passed with French as special subject with min. 60% in French.</p> <p>4. DELF <b>B1</b> level exam of Common European Framework of Reference for Languages (French) <b>passed</b></p> <p>(course attended certificate, local Alliance / other institution exam certificate not acceptable)</p>

<b>FRENCH LANGUAGE BATCHES 2023-24</b>					
<b>Batch</b>	<b>Days</b>	<b>Session</b>	<b>Timings</b>	<b>Centre</b>	<b>Capacity</b>
<b>Certificate Course in French (Total : 280 seats)</b>					
F C 1	Tue –Thu –Sat	Morning	8:30 - 10:30 a.m.	FL Dept	40
F C 2	Mon –Wed – Fri	Evening	6:30 - 8:30 p.m.	FL Dept	40
F C 3	Mon –Wed – Fri	Morning	8:30 - 10:30 a.m.	Online	40
F C 4	Mon –Wed – Fri	Afternoon	4 - 6 p.m.	Online	40
F C 5	Mon –Wed – Fri	Evening	6:30 - 8:30 p.m.	Online	40
F C 6	Sat - Sun	Morning	8 - 11 a.m.	Online	40
F C 7	Sat - Sun	Afternoon	3 - 6 p.m.	Online	40
<b>Intensive Certificate Course in French (120 Seats)</b>					
F I C 1	Mon to Fri	Morning	8:30 - 10:30 a.m.	Online	40
F I C 2	Mon to Fri	Afternoon	4 to 6 p.m.	FL Dept	40
F I C 3	Mon to Fri	Evening	6:30 - 8:30 p.m.	Online	40
<b>Diploma Course in French (Total : 150 seats)</b>					
F D 1	Mon–Wed-Fri	Morning	8:30-10:30 a.m.	FL Dept	50
F D 2	Tue –Thu –Sat	Afternoon	4 - 6 p.m.	Online	50
F D 3	Mon–Wed-Fri	Evening	6:30 - 8:30 p.m.	Online	50
<b>Advanced Diploma in French (Total : 40 seats)</b>					
F A 1	Mon–Wed-Fri	Evening	6:30 - 8:30pm	FL Dept	50
<b>Special Diploma in Commercial French (Total : 25 seats) MINIMUM 5</b>					
F S C	Tue –Thu	Evening	6:30 - 8:30pm	FL Dept	25

## GERMAN LANGUAGE COURSES: ELIGIBILITY

<b>Certificate</b>	<p><b>Basic Qualification :</b> HSC of any State /Central Board or IB</p> <p><b>Equivalent Qualification</b> Three year Diploma in any subject after 10<sup>th</sup> Std</p>
<b>Intensive Certificate</b>	<p><b>Basic Qualification :</b> HSC of any State /Central Board or IB</p> <p><b>Equivalent Qualification</b> Three year Diploma in any subject after 10<sup>th</sup> Std</p>
<b>Diploma</b>	<p><b>Basic Qualification :</b>(70% seats) Certificate / Int. Certificate course in German from SPPU</p> <p><b>Equivalent Qualification :</b>(30% seats)</p> <ol style="list-style-type: none"> <li>1. HSC with minimum 70% marks in German subject of 100 marks paper</li> <li>2. F.Y.B.A. / B. Com. with 70% marks in German Subject at beginner's OR advanced level</li> <li>3. 180 hrs. course in German with minimum 80% marks.</li> <li>4. A2 of Goethe Inst./ MMB with 80% marks (grade 'Gut')</li> </ol>
<b>Advanced Diploma</b>	<p><b>Basic Qualification :</b>(70% seats) Diploma/ Int. Diploma in German of SPPU</p> <p><b>Equivalent Qualification :</b>(30% seats)</p> <ol style="list-style-type: none"> <li>1.S.Y.B.A. with at least 60% marks in German general or Special</li> <li>2.360 hrs. course in German with min. 80% marks.</li> <li>3. B2 of Goethe Inst./MMB with 80% marks (grade 'Gut')</li> </ol>
<b>Special Diploma</b>	<p><b>Basic Qualification :</b>(70% seats) Adv. Diploma in German of SPPU</p> <p><b>Equivalent Qualification :</b>(30% seats)</p> <ol style="list-style-type: none"> <li>1.B.A. with at least 60% marks in German at general or Special level</li> <li>2.540 hrs course in German with min. 80% marks.</li> <li>3. C1 of Goethe Inst./MMB with 80% marks (grade 'Gut')</li> </ol>



GERMAN LANGUAGE BATCHES 2023-24					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in German (Total : 350 seats)</b>					
G C 1	Mon–Wed–Fri	Morning	8.30 – 10.30am	Offline (DFL)	50
G C 2	Mon–Wed–Fri	Afternoon	4.00 – 6.00pm	Online	50
G C 3	Mon–Wed–Fri	Evening	6.30 – 8.30pm	Online	50
G C 4	Mon–Wed–Fri	Evening	6.30 – 8.30pm	Online	50
G C 5	Mon–Wed–Fri	Evening	6.30 – 8.30pm	Online	50
G C 6	Tue –Thu –Sat	Evening	6.30– 8.30pm	Offline (DFL)	50
G C 7	Sat –Sun	Morning	8.00 – 11.00am	Online	50
<b>Intensive Certificate Course in German (Total : 250 seats)</b>					
G I C 1	Mon to Fri	Morning	8.30 – 10.30am	Online	50
G I C 2	Mon to Fri	Afternoon	4.00 – 6.00pm	Online	50
G I C 3	Mon to Fri	Evening	6.30 – 8.30pm	Offline (DFL)	50
G I C 4	Mon to Fri	Evening	6.30 – 8.30pm	Online	50
G I C 5	Mon to Fri	Evening	6.30 – 8.30pm	Online	50
<b>Diploma Course in German (Total: 100 seats)</b>					
G D 1	Mon–Wed–Fri	Morning	8.30 am –10.30am	Offline (DFL)	50
G D 2	Mon–Wed–Fri	Evening	6.30pm – 8.30pm	Online	50
<b>Intensive Diploma in German (Total: 100 seats)</b>					
GID 1	Mon–Fri	Morning	8.30-10.30 am	Online	50
GID 2	Mon–Fri	Evening	6.30-8.30 pm	Offline (DFL)	50
<b>Advanced Diploma in German (Total : 100 seats)</b>					
GAD 1	Mon–Wed–Fri	Morning	8.30 –10.30 am	Online	50
GAD 2	Mon–Wed–Fri	Evening	6.30-8.30 pm	Offline (DFL)	50
<b>Special Diploma in German Translation (Total :50 seats) - MINIMUM 5</b>					
G S T	Tue –Thu	Evening	6.30 – 8.30 pm	Online	25
<b>Special Diploma in Commercial German (Total : 50 seats) - MINIMUM 5</b>					
G S C	Mon–Wed	Evening	6.30 – 8.30 pm	Online	25

## RUSSIAN LANGUAGE ELIGIBILITY

<b>Certificate in Russian</b>	<b>Basic Qualification :</b> HSC of any State /Central Board or IB <b>Equivalent Qualification</b> Three year Diploma in any subject after 10 <sup>th</sup> Std
<b>Diploma in Russian</b>	<b>Basic Qualification :</b> 1. Certificate course in Russian from SPPU (University of Pune) (70% seats) <b>Equivalent Qualification :</b> 2. HSC and a Course in Russian of at least 180 hrs. from a recognized institute
<b>Advanced Diploma in Russian</b>	<b>Basic Qualification :</b> Diploma in Russian of SPPU (University of Pune) <b>Equivalent Qualification :</b> Course in Russian of at least 350 hours from a recognized institute
<b>Special Diploma in Russian</b>	<b>Basic Qualification :</b> Advanced Diploma in Russian of SPPU (University of Pune) Course in Russian of at least 540 hours from a recognized institute

RUSSIAN LANGUAGE BATCHES 2023-24					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in Russian (Total : 60 seats)</b>					
R C 1	Sat -Sun	Morning	8.00 -11:00 am	Online	30
R C 2	Tue-Thus-Sat	Evening	6.30 – 8.30 pm	Offline (DFL)	30
<b>Diploma Course in Russian (Total :15 seats)</b>					
R D 1	Mon – Wed – Fri	Evening	6.30 ~ 8.30pm	Offline (DFL)	10
<b>Advanced Diploma in Russian (Total : 10 seats)</b>					
R A 1	Mon –Wed –Fri	Evening	6:30 ~ 8:30 pm	Offline (DFL)	10
<b>Special Diploma Course in Russian (Total : 10 seats) MINIMUM 5</b>					
R S 1	Thu –Sat	Evening	6:30 ~ 8:30 pm	Offline (DFL)	10

## SPANISH LANGUAGE ELIGIBILITY

<b>Certificate Course in Spanish</b>	<b>Basic Qualification :</b> HSC of any State /Central Board or IB <b>Equivalent Qualification</b> Three year Diploma in any subject after 10 <sup>th</sup> Std
<b>Intensive Certificate in Spanish</b>	<b>Basic Qualification :</b> HSC of any State /Central Board or IB <b>Equivalent Qualification</b> Three year Diploma in any subject after 10 <sup>th</sup> Std
<b>Diploma in Spanish</b>	<b>Basic Qualification:</b> Certificate course / Intensive Certificate course in Spanish from SPPU <b>Equivalent Qualification:</b> (1) A2 or higher certificate of DELE exam OR (2) FYBA with Spanish OR (3) equivalent course in Spanish of at least 180 hours from any other institute with 75% or more at the highest-level exam conducted at said institute OR (4) Spanish at the 10+2 level (HSC) with 75% or more in the Spanish exam
<b>Advanced Diploma in Spanish</b>	<b>Qualification:</b> Diploma in Spanish of SPPU <b>Equivalent Qualification:</b> (1) B1 or higher certificate of DELE exam OR (2) SYBA with Spanish OR (3) equivalent course in Spanish of at least 360 hours from any other institute with 75% or more at the highest-level exam conducted at said institute

SPANISH LANGUAGE BATCHES 2023-24					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in Spanish (Total: 150 seats)</b>					
S C 1	Tue – Thu - Sat	Morning	8:30 ~ 10:30 am	Online	50
S C 2	Mon- Wed- Fri	Evening	6.30 ~ 8.30 pm	Online	50
S C 3	Tue – Thu - Sat	Evening	6.30 ~ 8.30 pm	Offline (DFL)	50
<b>Intensive Certificate Course in Spanish (Total seats 50)</b>					
S I C 1	Mon. to Fri.	Evening	6:30 ~ 8:30 pm.	Online	50
<b>Diploma Course in Spanish (Total: 70 seats)</b>					
S D 1	Mon -Wed– Fri	Morning	8:30 ~ 10:30 am	Offline (DFL)	35
S D 2	Mon -Wed– Fri	Evening	6:30 ~ 8:30 pm	Online	35
<b>Advanced Diploma in Spanish (Total: 35 seats)</b>					
S A 1	Mon -Wed– Fri	Evening	6:30 ~ 8:30 pm	Online	35

## Instructions

### **ALL THE ADMISSIONS WILL BE DONE ON THE BASIS OF MERIT.**

#### **Procedure of admission:**

1. Log on to <https://campus.unipune.ac.in/CCEP/Login.aspx> This portal now also caters to the part time admissions of FL department
2. Do go through the User Manual which takes you through the whole process step by step.
3. If you have already sought admission for any Post Graduate course of SPPU, you have to log in with the same ID.
4. Fill up the form carefully and completely. The general information part is common to all courses. There do mention the qualifying exam under your previous qualifications. Then only it will be visible in the drop-down menu when you are applying for a specific course.
5. To apply for a specific course, click on Apply for Course. In the Drop-down menu select ALL or Humanities. There you will see Diploma and Certificate Courses. Select the same. That will take you to the list of courses offered by FL department. Click on the course you want to apply for.
6. You can edit your application form till you pay the application fees. Once the application fees are paid, you can neither edit the form, nor create another application for the same course.
7. The application fee is to be paid Online. Download the completed form by clicking on the print link. Take a print out of the **Application Form containing 3 pages: Application Form; Declaration Page; Payment acknowledgment page. The Payment acknowledgment will also contain your form number.**
8. Beginners may apply for more than one language by creating a separate form and challan for each language course and by paying application fees of Rs.600/- (or Rs 400/-) for each application. Even if your name appears in the merit lists of more than one language, finally you can take admission to **only one** language course. The application fee paid for the other part time course / language(s) will NOT be refunded.
9. If a particular beginners' course is oversubscribed, we may offer you to enroll for another language where there are seats for the same application fees. Hence do fill up the second language preference. A mail will be sent to those remaining after third merit list.
10. The merit lists for all the courses will be put up on the notice board of the **Department of Foreign Languages, SPPU, Pune 411004** as well as will be available on <https://campus.unipune.ac.in/CCEP/Login.aspx> and the FL department home page [http://unipune.ac.in/dept/fine\\_arts/foreign\\_languages/default.htm](http://unipune.ac.in/dept/fine_arts/foreign_languages/default.htm)