

Frequently Asked Questions' for Admission Academic Year 2020 – 2021

Q: I want to know about all information against Online Entrance Examination (OEE) for both (PG / UG Courses) / Department Level Entrance (Diploma / Certificate Courses)?

A: After registration in CCEP portal (<https://campus.unipune.ac.in/CCEP/Login.aspx>) , you can View all Notifications .

Read the notification detail to know the course information such as Entrance exam paper pattern, Schedule, Entrance Exam Fee, list of Courses, Courses Eligibility Criteria , Reservation etc.

- i) [Post Graduate/Graduate/Integrated/Interdisciplinary Courses \(Online Entrance Exam\)](#)
- ii) [Diploma & Certificate Courses \(Department Level Entrance Exams\)](#)

Q: Where should I contact for support?

A: For Technical queries mail us from your registered e-Mail address at [-cspsupport@pun.unipune.ac.in](mailto:cspsupport@pun.unipune.ac.in)

Q: In Registration, I didn't get Email Id / Mobile OTP?

A: Use Unique Email ID / Mobile no. for new registration and click on Resend OTP, You will get OTP.

Q: I have been forgot my User Name / Password?

A: Hit the Forgot Password link with entering correct details and set your new password.

Q: I want to know Syllabus of the courses / Eligibility / Number of Seats available / Required documents / Examination Centres / Important Dates / Department Contact Information / Contact timings / Telephone Numbers / E-mail / Address?

A: Please Contact the respective Department of Savitribai Phule Pune University or Go through <http://unipune.ac.in> and Select respective Departments and search all information's

Q: What is the Procedure for Pre-admission Application?

A: Pre-Admission Application Process:

Fill your profile with 1) Personal Info 2) Academic Info 3) Upload Required Documents

Check your eligible courses: Know the courses that you are eligible based on your qualification

Apply for the eligible courses (Note: you can apply for multiple course)

Read User Manual & Proceed for the Pre-Admission Application - User manual shows clear instructions with screenshots to make application process simple and easy

Q: Can I apply for more than one course?

A: YES. You can apply for more than one Course/s to multiple department/s depends on your Eligibility criteria.

Q: How many times I can edit my Application?

A: You can't edit details but you can remove your application before you proceed for payment. Once you done with payment then you can't remove your application.

Q: Is the online registration is mandatory for all the candidates applying for the UG/ PG Master's admission?

A: YES. Online registration is mandatory for ALL the candidates applying for the UG / PG Masters / Diploma / Certificate all Courses

Q: Can two candidates apply from the same account?

A: NO. Only single candidate can apply from an account.

Q: My University name is not display in list?

A: Your University name is not the list then mail us with your university name.

Q: I am not able to find the Department/s OR Course/s name on website?

A: Respective Course/s haven't started their Pre Admission Process for Academic Year 2020-2021 yet

Q: What are the modes of paying application fees?

A: Card Payment is the only one option available for paying application fees.

Q: I have made payment through card but I still haven't got the receipt?

A: After CAPTURE from Bank you will be able to see '**Pay/Print**' option on your dashboard, you will receive a receipt on that click.

Q: What after Printing Application Form?

A: Please wait for entrance exam Hall Ticket, it will be display in your dashboard.

Q: I want to change Payment Mode?

A: In CCEP portal, there is no facility to change payment mode for Pre-admission.

Q: I am having Category still I am getting full fees Challan?

A: You have filled application form with non-creamy layer certificate then you will get category wise fees. For more information you see View Notifications for Entrance Examination

Q: If 'End Date of Online Application' is overed, still I am able to pay fees for the Application?

A: NO, you can't pay fee after application date is over.

Q: What is the procedure for refund my Entrance Fees?

A: Pre-Admission process with Entrance Exam Fee is non-refundable & non-transferable.

Q: My Application status is 'Printed' still I haven't got my 'Hall Ticket' on my login dashboard?

A: "**Hall Ticket**" will be available to your (Status: Printed) application before 2-3 days of Entrance Exam Schedule by university

Q: I have paid application fees through Card Payment but I want to do changes in my application?

A: After admission, Contact your respective department for the changes. In pre admission name changes then email us with your correct name.

Q: Where do I have to post my application after payment?

A: Read Notes from your printed application for the details

Q: I have paid fees through Online but my application status still shows 'Admission Fee not Received'?

A: It will take maximum two banking days to update your payment status to CCEP Portal

Q: I have got e-Mail / SMS about downloading "Hall Ticket", from where I have to download it?

A: Login to CCEP Portal, Go to 'Candidate Dashboard' and download your '**Hall Ticket**' against respective course

Q: I want to know whether my application reached to you.

A: Contact your respective department

Q: I haven't got my 'Hall Ticket' at my login (Candidate Dashboard) yet?

A: If you got Email/SMS about download Hall Ticket and you didn't get hall ticket link then mail us with this problem.

Q: When the entrance result will be out?

A: It will be display on our website, please check it in CCEP portal.

Q: Why getting 'Awaiting for Bank Confirmation!' message on selection of Online Payment?

A: Your payment not received yet from bank. Click on **'Print'** link for payment process!

Q: I want to Apply for Hostel?

A: In Admission you can apply for Hostel, If you choose 'No', then you can't apply for it later under any circumstances

Q: My Full name display will be wrong format?

A: In personal Details, Choose Full name format to be displayed in future records

Q: Do you want to know **eligible courses** to apply based on your qualification?

A: Select your current qualification degree and subject from the dropdown and choose eligible courses

- *Example: select 'B.A. Geography', you will be shown following eligible courses*
 - *M. A. Geography*
 - *P. G. B. Sc. (Applied) in GIS and Remote Sensing*
-

Q: My payment is deducting from my bank account but in Application Transaction Status shows InProgress / Failed?

A: In that case first you check your payment is transfer to university or not because many times that debited amount is again credited in your bank account, so check it.

NOTE: For any Course specific query, Please Contact the respective Department of Savitribai Phule Pune University

[For Department / Course Queries Search Contact Details](#)